

Tammy McNamara, President
Jessica Klami, Vice-President
Lindsey Lipari, Treasurer
Samantha Jordan, Secretary
menandsschoolpta.com



Menands School PTA
19 Wards Lane
Menands, New York 12204

Menands PTA General Membership Meeting Minutes

Date | time November 16, 2021 6:36p.m. | *Meeting called to order by* Tammy McNamara

In Attendance

Attendees Board: Tammy McNamara, Jessica Klami, Linsey Lipari, Samantha Jordan

Attendees: Heather Aragona, Jennifer Cannavo, Maureen Long, Kelley Leemur, Jeff Masline, Dara Blanchette, Vanessa Mercado, Christy Johnson, Robert Jewett, Susan Root, Bill, Susan Clemente, Shameka Brown,

Approval of Minutes

Jessica let everyone know the meeting minutes were posted to the PTA website from the September 22, 2021 meeting. Amend the minutes: Update letterhead. The minutes were shared on the screen for participants to view by Jessica. Motion made by Tammy to adopt minutes. Seconded by Christy Johnson. Members raised their hands to approve.

Principal's Report

- Covid Vaccine Clinic held at Menands School on November 11th
 - Second Dose to be delivered in early December
 - 125 shots delivered!
- Story Walk Club
 - The Boy Who Harnessed the Wind
- Parent Teacher Conferences
 - Wednesday November 24, 2021
 - December 8, 2021
- Update for PreK
 - officially started in November
 - 18 4year olds attending
- Shout to Jessica Klami for the Fall Festival!

Membership Report

PTA is 80 members strong!

Budget

Lindsey Lipari presented the monthly reports which she presented on the screen and copies were also posted to PTA website.

- September Treasurer report
 - money that came in
 - Influx of new members = \$140
 - Normal bank interest
 - \$15 in donations
 - Mums = \$1700 came in (does not include pay out for October)
 - Additional Donations = \$10
 - Money going out
 - paid dues to NYS PTA
 - check cleared for lunch instead of the camp 2021 trip
- October
 - money that came in
 - Membership inflex
 - interest
 - Money going out
 - payout for mum sale
 - zoom subscription

New Business

- By Laws
 - Can pick with meeting dates, make up of executive board, various things
 - By Law committee met and discussed what would make sense for Menands PTA
 - kept quorum at minimum of 10
 - same format for executive board
 - did make 2 changes
 - will have an alternate to the nominating committee
 - executive board remains the same make up, but the committee is made up of standing committee chairs (we don't have any), teacher liaison, can add other liaisons. Immediate past president was removed as an option for the executive committee.
 - Changes are on the following pages: 9 section 2. section 6
 - new by laws are posted to the website with the Agenda
 - need to give 30 days notice for members to look at bylaws before vote
 - Need a quorum for December 20th for approval of the by laws. Likely to be a short 10-15minute meeting.
 - needs to be approved before January

Fundraisers

Past Fundraisers

- Picture Day
 - supported by the PTA: Lindsey Lipari, Courtney Jaskula, and Kelley Leemur
 - make-up picture day is December 3, 2021

- Fundraiser Amount - will reach out once the make-up day is complete.
- Class Photos: Maureen Long - cannot have students standing close together for class photo, but a collage of the individual photos will be available after the make-up photo date.
- October Catalogue Fundraiser
 - Sold a little over \$2000 in merchandise, but not sure how that translates to income for PTA
 - Went smoothly
- Apparel Sale
 - Courtney not present to present information
 - Maureen Long bought apparel for the bus drivers.
- Fall Festival
 - went very well! Beautiful weather!

Upcoming Fundraisers

- Il Faro for a dine out Family Style meal for a day they're not generally opened for the pre ordering families
- Ronald McDonald Read-a-Thon
 - Courtney not present
 - Jennifer Cannavo Update:
 - students have their packets
 - They send in a weekly video and a tour of the house
 - Mrs. Cannavo goes to the classroom and lets them know they are able to make a donation to support the Ronald McDonald House they can still participate and show their support.
- Raffle
 - Update from Jessica Klami
 - sent emails to those that said they were interested in helping out or creating a basket
 - goal to get 10 themed baskets
 - would send home a flyer and every student would get one ticket to put in the basket, then they can purchase extra tickets throughout the month.
 - Want it to be out during the winter concert in the beginning of January.
 - Vanessa:
 - have you considered doing a sign-up-genie to look for specific donations for specific items and people can donate them.
 - Classroom baskets
 - may be easier in the future, but will look into this idea.
 - Gift card baskets, are people asking local businesses, for families, for kids,
 - fitness basket may be something like: ninja lab for the kids (they donated previous as did Goldfish swim school), a gym membership, jump rope or other exercise equipment
 - Any business who has gotten federal relief funds cannot donate right now.
 - business next to Tuscan Oven donated a basket last year
- Spring Catalogue fundraiser
 - preliminary pick out: different catalogues
 - looking for co chair
- Flower sales at the drama production and the winter concert if they end up being in person
- Spring Apparel Sale
- Yard Sale like in past years but contingent on covid protocols
- Used Children's Book Sale again
 - done last year

- Ongoing: Amazon Smile, Givebacks & fundraisers through Memberhub
 - send out directions for Amazon Smile

Events

Past Events

- Fall Festival
 - went very well! Beautiful weather!
 - Jessica Klami thanked the board, the teachers that supported (Ms. Ervin and Ms. McQuade for painting faces), games from Ms. Aragona, and all the support from the Menands community
 - This event replaced Bingo. Should carry this event forward in future years.

Upcoming/Current Events

- Family Fun Night - Vanessa Mercado
 - Middle School Fun Night
 - Vanessa vlmercado75@gmail.com
 - possibility of using inside space - due to covid not currently possible
 - considering changing the date to warmer days to do activities outside
 - looking for volunteers that are interested
 - ideas: bowling, snow tubing, trampoline park, ice skating, trivia night
 - want to survey the kids to see what they would participate in
- PTA Family Paint Night
 - was done virtually last night
 - Ms. Aragona will discuss with XXXXX to lead the paint night.
- Family Fun Night
- Family Picnic - May/Spring Themed
 - looking for chairs and volunteers
- Staff Appreciation Night: Chairperson: Dara Blanchette
 - not sure what this will look like due to covid precautions
- PotLuck/Ice Cream Truck again this year?

Member Comments

- Vanessa Mercado Shared: Menands CYO is volunteer driven. November 18 at Menands Firehouse to support and volunteer for basketball for Menands CYO.
- Shameka Brown: will an email go out for the correct Menands PTA for Amazon Smile?
 - someone can send out an email with instructions
- Shameka Brown: Has Menands Basketball information come out?
 - Bill response: there is a meeting this coming Thursday for CYO Basketball program
 - meeting is set up to recruit new volunteers to run the program.
 - Currently there is no basketball at the CYO program in Menands as individuals are not able to travel to locations to play.
- Mrs. Cannavo: thank you to the PTO members that helped support the Book Fair with the new interim Librarian.
- Vanessa Mercado Question: will clubs continue January 2022
 - Maureen Long: will be announced after Thanksgiving Break
 - Will be limited number wise but there may be additional clubs and continuations.
 - end date for the club: December 9

- cross country and soccer will end sooner as they are seasonal
- Vanessa Mercado: thanked the school for having clubs and an opportunity to interact with friends outside of academia.

Next Meetings

- Monday December 20, 2021
- Tuesday, November 16, 2021
- Wednesday, February 2, 2022
- Tuesday, April 12, 2022
- Wednesday, June 1, 2021

Jessica Klami motioned to adjourn. Seconded by Jeff Masline . Meeting adjourned at 7:40.